

**City of Flint Downtown Development Authority
 Minutes of the Monthly Meeting of the Board of Directors
 October 28, 2020
 502 Church Street, Flint, Michigan**

Board Member	Present	Absent
Mayor Sheldon Neeley, Chairperson	X	
Inez Brown		X
Loyst Fletcher, Jr., Vice Chairperson and Personnel & Finance Chair	X	
John Gazall, Design Chair	X	
Louis Hawkins, Secretary	X	
Jonathan Hardman, Marketing & Promotions Chair	X	
Glen Kelly		X
Robert Kittel	X	
Brandee Brown	X	
Adrian Walker	X	
Greg Viener, Treasurer	X	

Others Attending: Gerard Burnash-Executive Director, DDA; DDA, Damion Frasier, Shedd-Frasier PLC; Sheri Sprygada, Taylor & Morgan; Khalfani Stephens, City of Flint; Joel Hurd, member of public

A. Call to Order:

Mayor Sheldon Neeley, Chairperson, declared a quorum present and called the meeting at 7:35 a.m.

B. Opportunity for Public to Address the Board: None.

C. Approval of Minutes:

Upon motion by Jonathan Hardman, supported by Brandee Brown, the DDA Board unanimously approved the minutes for September 23, 2020 Monthly Board of Directors Meeting.

D. Personnel and Finance Committee:

Loyst Fletcher and Sheri Sprygada presented financial information for September and October. Sheri also discussed the DDA's \$70,000.00 bond payment for its meter system due in December, with approximately \$50,000.00 of that amount on hand as of October and that the placemaking grant expired at the end of November. A discussion was held regarding the placemaking committee and grant. Mayor Neeley instructed the DDA's legal counsel to provide notice to the placemaking

committee, Kady Yellow and Greater Flint Arts Council that the grant to the DDA was expiring and that because the DDA approved the placemaking committee subject to funding, the DDA was terminating the placemaking position within the DDA at the end of the grant period.

Upon motion by Loyst Fletcher, supported by John Gazall, the Board unanimously approved the Personnel and Finance Committee report.

E. Marketing and Promotions Committee: Jonathan Hardman presented a proposal for an outdoor holiday season market in the public space on W. Second Street, between Saginaw and Harrison Streets between November 29th and December 20th, based on outdoor holiday markets and aimed to start on Small Business Saturday. After the presentation, discussion was held on marketing of the event and identifying vendors, the application process for selecting vendors, funding and participation of downtown businesses in the vicinity.

F. Design Committee:

John Gazall recommended that the DDA trim trees in advance of placement of holiday lights and commented on Saginaw Street road issues. A discussion was held on Saginaw Street maintenance until the street is resurfaced.

G. Economic Development:

Mayor Neeley discussed a Halloween event downtown and at Berston Field House, to be held with social distancing, COVID-19 protections and making people feel welcome downtown.

Khalfani Stevens reported on discussions on the DDA's TIF plan and possibilities for TIF projects in the downtown.

Mayor Neeley requested that DDA legal counsel and members up for reappointment attend the next City of Flint City Council meeting in order to answer questions from Council members.

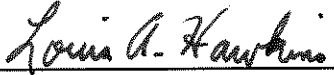
H. Executive Director's Report:

Gerard Burnash discussed downtown events in September and early October and daily activities. Gerard also reported on vandalism in the Riverfront Parking Ramp. A discussion on camera systems was held. Mayor also asked that Gerard Burnash work with the Marketing and Promotions Committee and Khalfani Stevens to coordinate a celebration for the two members of the Los Angeles Lakers on the NBA Championship.

Adrian Walker discussed planning towards 2021 events and festivals.

I. Correspondences: None.

J. Adjournment: The meeting was adjourned at 8:54 a.m.


Louis A. Hawkins
Louis Hawkins, Secretary