

**City of Flint Downtown Development Authority
Minutes of the Monthly Meeting of the Board of Directors
August 26, 2020
502 Church Street, Flint, Michigan**

Board Member	Present	Absent
Mayor Sheldon Neely, Chairperson	X	
Inez Brown		X
Loyst Fletcher, Jr., Vice Chairperson and Personnel & Finance Chair	X	
John Gazall, Design Chair	X	
Louis Hawkins, Secretary		X
Jonathan Hardman, Marketing & Promotions Chair		X
Glen Kelly		X
Robert Kittel	X	
Brandee Brown	X	
Adrian Walker	X	
Greg Viener, Treasurer	X	

Others Attending: Gerard Burnash-Executive Director, DDA; DDA, Damion Frasier, Shedd-Frasier PLC; Sheri Sprygada, Taylor & Morgan; Khalfani Stephens, City of Flint; Joel Hurd, member of public

A. Call to Order:

Mayor Sheldon Neeley, Chairperson, declared a quorum present and called the meeting at 7:40 a.m.

B. Opportunity for Public to Address the Board: None.

C. Approval of Minutes:

Upon motion by Robert Kittel, supported by John Gazall, the DDA Board unanimously approved the minutes for July 22, 2020 Monthly Board of Directors Meeting.

D. Personnel and Finance Committee:

Gerard Burnash and Sheri Sprygada presented financial information for July and August. They presented information for the year to date financial performance, along with proposed budget amendments for the final 2019-2020 budget as well as the 2020-2021 budget. After discussion on the proposed budgets:

- (1) Upon motion by Greg Viener, supported by Adrian Walker, the DDA Board unanimously approved the attached final amended budget for 2019-2020; and
- (2) Upon motion by Greg Viener, supported by John Gazall, the DDA Board unanimously approved the attached amended budget for 2020-2019.

E. Marketing and Promotions Committee: None (Jonathan Hardman was absent due to water issues).

F. Design Committee:

John Gazall commented on planters and discussed landscaping issues.

G. Economic Development:

Khalfani Stephens discussed projects involving the rehabilitation of buildings south of I-69 on Saginaw Streets that should create 68 additional jobs and working with Uptown Development on several projects. He also discussed webinar events for business developments.

Mayor Neely reported that the City of Flint has picked up more than a million pounds of waste than last year as part of the City's Blight Fight.

H. Executive Director's Report:


Gerard Burnash discussed downtown events, Facebook Live, and daily activities. Gerard also discussed the DDA staff cleaning up the I-69 downtown approaches. Gerard reported the theft of the DDA's bucket truck.

A discussion on the parking meter system was held, including changes to make the system more user friendly for users.

Mayor Neely requested that DDA legal counsel send letters to all board of director members regarding expired terms and the board member's desire to be reappointed.

I. Correspondences: None.

J. Adjournment: The meeting was adjourned at 9:10 a.m.


Louis A. Hawkins
Louis Hawkins, Secretary