

**City of Flint Downtown Development Authority
Minutes of the Monthly Meeting of the Board of Directors
January 22, 2020
502 Church Street, Flint, Michigan**

Board Member	Present	Absent
Mayor Sheldon Neely, Chairperson	X	
Inez Brown		X
Loyst Fletcher, Jr., Vice Chairperson and Personnel & Finance Chair	X	
John Gazall, Design Chair	X	
Louis Hawkins, Secretary	X	
Jonathan Hardman, Marketing & Promotions Chair	X	
Glen Kelly		X
Robert Kittel	X	
Brandee Brown	X	
Adrian Walker	X	
Greg Viener, Treasurer	X	

Others Present: Gerard Burnash, Executive Director, DDA and Sheri Sprygada, Taylor & Morgan

A. Call to Order:

Mayor Sheldon Neeley, Chairperson, declared a quorum present and called the meeting to order in DDA's Conference Room at 7:38 a.m.

B. Opportunity for Public to Address the Board: No members of public present.

C. Approval of Minutes:

Upon motion by Bob Kittel, supported by Adrian Walker, the DDA Board unanimously approved the minutes for November 27, 2019 Monthly Board of Directors Meeting.

D. Personnel and Finance Committee:

Sheri Sprygada shared that the finance committee met and presented the proposed amended the budget to reflect the increase in bank fees and for parking meters and overtime wages.

Upon motion by Loyst Fletcher Jr., supported by Greg Viener, the DDA Board unanimously approved the proposed amended budget.

She also discussed how the Auditors recommended that the Director approve the journal entries and bank reconciliations of the DDA accountant.

Upon motion by Loyst Fletcher Jr., supported by Greg Viener, the DDA Board unanimously approved the Personnel and Finance Committee report.

E. Marketing and Promotions Committee:

Jonathan Hardman discussed City Council's extension of the on-street parking time limit to 4 hours. He also requested that Board members be notified by email for Board meetings. A discussion about on-street parking followed where Loyst Fletcher, Jr. recommended a committee be appointed by Mayor Sheldon Neeley to address parking complaints.

F. Design Committee:

John Gazall reported that he would like to see paint stencil numbers added to the on-street parking spaces. Gerard Burnash informed him that he had already ordered the stencils and that the maintenance staff would begin painting next week. Greg Viener commented that he found the new parking meters and app easy to use and questioned whether the new 4-hour time limit for parking was too long.

G. Economic Development:

Mayor Sheldon Neeley discussed the Saginaw Street resurfacing project and the need to talk to the effected businesses.

H. Executive Director's Report:

Gerard Burnash discussed the DDA's daily business since the last meeting and reported on events in the downtown since the last meeting, including meeting with Jon Daly and developing a snow removal plan for Downtown. Gerard also reported the DDA has been addressing the complaints/concerns around the new parking system and that the data shows compliance on track to be around 90% within 2 months. Gerard also reported on the hiring of a Director of Placemaking (Kady Yellow) who will be employed by the Flint DDA, subject to funding of the position by the Mott Foundation. U of M-Flint has asked the DDA if it would be interested in processing their parking citations and share the revenue. Gerard also reported that URC is interested in developing the Eagles Lot, that Richard King holds the option to purchase, and that they may be interested in some form of partnership.

I. Correspondences: None.

J. Adjournment: The meeting was adjourned at 8:15 a.m.

Louis Hawkins, Secretary