

**City of Flint Downtown Development Authority  
 Minutes of the Monthly Meeting of the Board of Directors  
 October 23, 2019  
 502 Church Street, Flint, Michigan**

	<b>Present</b>	<b>Absent</b>
Mayor Karen Weaver, Chairperson		<b>X</b>
Inez Brown		<b>X</b>
Loyst Fletcher, Jr., Personnel & Finance Chair		<b>X</b>
John Gazall, Design Chair	<b>X</b>	
Louis Hawkins	<b>X</b>	
Jonathan Hardman, Marketing & Promotions Chair	<b>X</b>	
Glen Kelly	<b>X</b>	
Robert Kittel	<b>X</b>	
Brandee Brown	<b>X</b>	
Adrian Walker	<b>X</b>	
Greg Viener	<b>X</b>	

**Others Present:** Gerard Burnash, Executive Director, DDA; Damion Frasier, Esq., of Shedd-Frasier PLC, and Tyler Cherry and Sheri Sprygada, Taylor & Morgan, CPA.

A. Call to Order:

Treasurer, Greg Viener, declared a quorum present and called the meeting to order in DDA's Conference Room at 7:30 a.m.

B. Opportunity for Public to Address the Board:

J. Farmer from John P O'Sullivan Distributing presented information about himself and offered to assist with event coordination.

C. Approval of Minutes:

Upon motion by Robert Kittel, supported by Louis Hawkins, after noting needed corrections, the DDA Board unanimously approved the minutes for September 25, 2019 Regularly Scheduled Monthly Board of Directors Meeting.

D. Personnel and Finance Committee:

Tyler Cherry presented Sheri Sprygada who will be taking over from him on the DDA's accounting for Taylor & Morgan. Tyler presented information on the monthly budget since the last meeting and reported that the DDA was on budget. Tyler also

reported that tax increment finance receipts totaled \$440,797 for fiscal year 2018-2019.

Upon motion by Louis Hawkins, supported by Robert Kittel, the DDA Board unanimously approved the Personnel and Finance Committee report.

E. Marketing and Promotions Committee:

Jonathan Hardman discussed updates to the map for the downtown businesses and locations of interest and that he is working with the Chamber of Commerce on printing. Johnathan inquired about the cost of updating the DDA's digital billboard in the Kearsley Street parking lot; Gerard Burnash indicated that he was in the process of working with Crannie Signs on costs of updating.

The board held a discussion on tailgate parties for the Michigan State University versus University of Michigan football game in the downtown area and problems for scheduling because the time for the game is not announced.

F. Design Committee:

John Gazall handed out the Genesee County Architects' "Guide to Flint" brochure. John also led a discussion on scooters in the downtown, sidewalk repairs, the need for repairing bricks on especially bad sections of Saginaw Street, status of tree replacement on Saginaw Street and how the new parking meters work. John asked if the DDA could demolish the burned-out former sign shop on the corner of Court and Kearsley Streets. Damion Frasier stated he would determine ownership and status of demolition.

G. Economic Development:

No report.

H. Executive Director's Report:

Gerard Burnash discussed the DDA's daily business since the last meeting and reported on events in the downtown since the last meeting. Gerard also reported on grants for two level 2 charging stations in addition to the grants for the quick charging station for the Kearsley Street parking lot. Gerard also reported on a watermain break near Riverbank Park which the DDA closed off and will keep closed off until the City of Flint completes repairs. Gerard also reported on the Crim Foundation raising funds for the Crim Plaza to add video boards and concrete work. John Gazall reported that a one mil walking path was underway and asked if the DDA should consider video boards along the path.

Gerard presented an update on status of Saginaw Street reconstruction efforts, work on the placemaking committee and opening of the Mott Community College Culinary Arts “community cooking classes.”

I. Correspondences:

Gerard Burnash informed the board about Mott Community College Culinary Arts sending a thank you to the DDA for assistance with its opening.

J. Adjournment: The meeting was adjourned at 8:25 a.m.

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Louis Hawkins, Secretary