

**City of Flint Downtown Development Authority
 Minutes of the Monthly Meeting of the Board of Directors
 September 25, 2019
 502 Church Street, Flint, Michigan**

	Present	Absent
Mayor Karen Weaver, Chairperson		X
Inez Brown, Marketing & Promotions Chair		X
Loyst Fletcher, Jr., Personnel & Finance Chair	X	
John Gazall, Design Chair	X	
Louis Hawkins	X	
Jonathan Hardman	X	
Glen Kelly	X	
Robert Kittel	X	
Brandee Brown	X	
Adrian Walker	X	
Greg Viener	X	

Others Present: Gerard Burnash, Executive Director, DDA; Damion Frasier, Esq., of Shedd-Frasier PLC, and Tyler Cherry, Taylor & Morgan, CPA.

A. Call to Order:

Treasurer, Greg Viener, declared a quorum present and called the meeting to order in DDA's Conference Room at 7:35 a.m.

B. Opportunity for Public to Address the Board:

Two downtown residents inquired about plans for the DDA's Kearsley Street parking lot and after-hours parking. A discussion was held concerning meetings of downtown stakeholders on the subject as well as gate closings for the lot, enhanced security measures and continued efforts to work with other stakeholders.

C. Approval of Minutes:

Upon motion by Louis Hawkins, supported by Adrian Walker, the DDA Board unanimously approved the minutes for August 28, 2019 Regularly Scheduled Monthly Board of Directors Meeting.

D. Personnel and Finance Committee:

Tyler Cherry presented information on the monthly budget since the last meeting and reported that the DDA was on budget. Tyler also reported that tax increment

finance receipts increased by approximately \$100,000 over the previous fiscal year and about \$445,000 was collected for fiscal year 2018-2019.

Upon motion by John Gazall, which was supported by Robert Kittel, the DDA Board unanimously approved the Personnel and Finance Committee report.

E. Marketing and Promotions Committee:

Jonathan Hardman discussed a proposed MSU/UM Downtown Tailgate for November 16, sponsored by the DDA. After discussion on the subject, it was agreed that Jonathan would work with DDA staff and determine if event would be covered by existing budget and if not, then Jonathan would bring the proposal back to the Board.

Jonathan and Adrian Walker presented a map of downtown restaurants, retail and entertainment establishments and other attractions. John Gazall provided information about a list of places and things to see in the downtown. Jonathan will add these places to the map presented.

F. Design Committee:

John Gazall inquired about the status of sidewalk and tree replacement discussed at the August meeting. Gerard reported that the DDA received verbal approval from Uptown for the sidewalk work and that soil samples were taken for the tree work and once that is finalized the tree work will commence. John reported large potholes on Saginaw Street by University Pavilion; Gerard discussed discussions involving Saginaw Street resurfacing.

G. Economic Development:

Greg Viener reported that Market Street Apartments are on schedule to open by year end and that applications would be accepted in October.

H. Executive Director's Report:

Gerard Burnash discussed the DDA's daily business since the last meeting and reported on events in the downtown since the last meeting. Gerard also reported on Consumers Energy awarding the DDA with a grant for a quick charging station for the Kearsley Street parking lot, with Consumers Energy contributing \$150,000, the State of Michigan \$75,000 and the DDA the remaining \$50,000.

Gerard presented an update on the new MPS parking meters as well as public comments on the DDA's murals and the DDA's assistance with the Anthony Bourdain mural on The Loft.

Damion Frasier presented information on the Mott Foundation marketing committee grant application and status.

I. Correspondences:

Gerard Burnash informed the board about UM-Flint thank you to the DDA for help with the community/campus picnic and CPNA residents thank you to the DDA for assistance with murals.

J. Adjournment: The meeting was adjourned at 8:40 a.m.

Louis Hawkins, Secretary