

**City of Flint Downtown Development Authority  
Minutes of the Monthly Meeting of the Board of Directors  
July 24, 2019  
502 Church Street, Flint, Michigan**

	<b>Present</b>	<b>Absent</b>
Mayor Karen Weaver, Chairperson		<b>X</b>
Inez Brown, Marketing & Promotions Chair		<b>X</b>
Loyst Fletcher, Jr., Personnel & Finance Chair	<b>X</b>	
John Gazall, Design Chair	<b>X</b>	
Louis Hawkins	<b>X</b>	
Jonathan Hardman	<b>X</b>	
Glen Kelly	<b>X</b>	
Robert Kittel	<b>X</b>	
Brandee Brown	<b>X</b>	
Adrian Walker	<b>X</b>	
Greg Viener	<b>X</b>	

**Others Present:** Gerard Burnash, Executive Director, DDA; Damion Frasier, Esq., of Shedd-Frasier PLC, and Tyler Cherry, Taylor & Morgan, CPA.

A. Call to Order:

Vice Chairperson, Loyst Fletcher, Esq., declared a quorum present and called the meeting to order in DDA's Conference Room at 7:30 a.m.

B. Opportunity for Public to Address the Board: None requested.

C. Approval of Minutes:

Upon motion by Louis Hawkins, supported by Greg Viener, after a correction for the spelling of Board Member Crystal Pepperdine's name, the DDA Board unanimously approved the minutes for June 26, 2019 Regularly Scheduled Monthly Board of Directors Meeting.

D. Personnel and Finance Committee:

Tyler Cherry presented information on the monthly budget since the last meeting and reported that the DDA was on budget. Jonathan Hardman inquired about ability for comparisons of parking revenues for 2019 over 2018 for same months. Gerard Burnash reported that the Kearsley Street parking lot was up approximately \$1,000 to \$1,500 per week over the previous year because of the new flat fee and gate system.

Damion Frasier and Gerard Burnash reported on meeting with Mott Foundation regarding Saginaw Street reconstruction and an inquiry about the DDA assisting the project with a special assessment district.

Upon motion by Greg Viener, which was supported by John Gazall, the DDA Board unanimously approved the Personnel and Finance Committee report.

E. Marketing and Promotions Committee:

Jonathan Hardman reported on Alley Fest and that between 4,000 and 5,000 people were in attendance, with the DDA support of the event by staff assisting with logistics and making banners. Jonathan also commented on issues with the use of Brush Park and the need for naming the owner of Brush Park as additional insured on the DDA's liability policy.

Jonathan and Gerard discussed the Burgers and Brews event and a problem with getting a liquor license due to a change in the MLCC's approval process. The event was held at Tenacity Brewing and ended up working out because of the "80s in the Hole" festival.

Jonathan Hardman presented information on the proposed liquor license for Beats & BBQ event in Brush Park on September 1, 2019. Upon motion by Jonathan Hardman, which was supported by Adrian Walker, and after discussion, the DDA Board unanimously approved the DDA's application for the liquor license for the event.

Jonathan also discussed issues with the noise from an older generator used for Riverbank Park and inquired about the DDA purchasing a new and quieter unit for DDA use and leasing to events. Discussion was held and Jonathan directed to work with DDA staff on this through the normal budget process.

F. Design Committee:

John Gazall reported on flower pots and need for additional units, which Gerard Burnash said would fit with the Mayor's beautification efforts. Gerard also reported on grant funding of \$10,000 for trees from Al Koegel.

John asked about status of Kearsley Street work by Salvation Army mission as well as old sign shop that is an eyesore. Gerard reported that the street work was scheduled for completion before Back to the Bricks and that he would contact the City of Flint Councilmember for the ward to get action on the old sign shop.

G. Economic Development:

No report.

H. Executive Director's Report:

Gerard Burnash discussed the DDA's daily business since the last meeting and reported on events in the downtown since the last meeting. Gerard also reported on work the DDA has done in Riverbank Park. Gerard also discussed meetings on the Kearsley Street parking lot and efforts to improve coordination with the City of Flint Police and to reduce access by shutting the lot's gates before mid-night.

A discussion on the new parking meter system coming on-line in August was held and DDA efforts to work with local television and radio stations to get out information on the meters. In addition, Damion Frasier and Gerard Burnash informed the board about discussions with downtown interested parties in establishing a marketing committee, with grant funds from downtown business and others.

I. Correspondences:

Gerard Burnash informed the board about a call from Alley Fest, thanking and praising the DDA staff for its help.

J. Adjournment: The meeting was adjourned at 8:35 a.m.

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Louis Hawkins, Secretary