

**City of Flint Downtown Development Authority
 Minutes of the Monthly Meeting of the Board of Directors
 June 26, 2019
 502 Church Street, Flint, Michigan**

	Present	Absent
Mayor Karen Weaver, Chairperson		X
Inez Brown, Marketing & Promotions Chair		X
Loyst Fletcher, Jr., Personnel & Finance Chair	X	
John Gazall, Design Chair	X	
Louis Hawkins	X	
Jonathan Hardman	X	
Glen Kelly	X	
Robert Kittel	X	
Brandee Brown	X	
Adrian Walker	X	
Greg Viener	X	

Others Present: Gerard Burnash, Executive Director, DDA; Damion Frasier, Esq., of Shedd-Frasier PLC, Tyler Cherry, Taylor & Morgan, CPA and Krystal Pepperdine from Flint Handmade

A. Call to Order:

Vice Chairperson, Loyst Fletcher, Esq., declared a quorum present and called the meeting to order in DDA's Conference Room at 7:30 a.m.

B. Opportunity for Public to Address the Board:

Krystal Pepperdine introduced herself and that she is the founder of Flint Handmade and commented on the need for a coordinated community calendar and walking map of the downtown. Discussion on project in place for a coordinated community calendar was held.

C. Approval of Minutes:

Upon motion by Louis Hawkins, supported by Greg Viener, after a correction for the spelling of Board Member Jonathan Hardman's name, the DDA Board unanimously approved the minutes for May 22, 2019 Regularly Scheduled Monthly Board of Directors Meeting.

D. Personnel and Finance Committee:

Tyler Cherry presented information on the monthly budget since the last meeting and reported that the DDA made a bond payment to the City of Flint from the TIF revenues collected. Gerard Burnash reported that the DDA had budgeted \$20,000 toward support of the downtown trolley and a discussion on the operations and others supporting the trolley took place.

Upon motion by Robert Kittle, which was supported by Louis Hawkins, the DDA Board unanimously approved the Personnel and Finance Committee report.

E. Marketing and Promotions Committee:

Jonathan Hardman discussed revamping the events committee for downtown and working with Brandon Corder on Kettering University centennial celebration and discussed an afterparty at the Rutherford Parking Ramp. A discussion on the DDA's policy for reservation and use of its ramps followed. Jonathan also reported on the need for a downtown events calendar and that the Mott Foundation is looking for \$10,000 from the DDA to be used in conjunction with other downtown stakeholder donations for a downtown events coordinator. Gerard Burnash reported on working with Banner Craft Service to get banner production running.

Brandee Brown reported being approached about holding an event on Saginaw Street and asked who she should direct the person to. Gerard Burnash said he would assist the person if Brandee directed the person to him.

F. Design Committee:

John Gazall presented a brochure for Fenton as a template for use for the downtown. John commented that the flower pots in the downtown looked great and inquired about the lack of flowers on the corner of the Kearsley Street flat lot. Gerard Burnash reported that the corners were in the process of being hydroseeded and once done the flowers would be planted. In addition, he reported that the DDA was making a \$10,000 grant request to Al Koegel for trees.

John asked if there was interest in the entire board taking a tour of the downtown as part of one of its meetings and the consensus was that Gerard Burnash would check the availability of using the Coffee Beanery for a meeting and then taking the tour after the meeting ended.

G. Economic Development:

No report.

H. Executive Director's Report:

Gerard Burnash discussed the DDA's daily business since the last meeting and reported on events in the downtown since the last meeting. Gerard also reported on

(i) flower planting and hydroseeding at Kearsley Street Parking Lot, and (ii) removing brush behind Tenacity Brewing.

I. Correspondences:

Greg Viener commented that often only negative things are reported on what the DDA does, so he wanted to report seeing a DDA employee stop his vehicle on Union Street and walk to the Huntington Bank parking lot and pickup pizza boxes in the lot.

J. Adjournment: The meeting was adjourned at 8:30 a.m.

Louis Hawkins, Secretary