

**City of Flint Downtown Development Authority
 Minutes of the Monthly Meeting of the Board of Directors
 May 22, 2019
 502 Church Street, Flint, Michigan**

| | Present | Absent |
|--|----------------|---------------|
| Mayor Karen Weaver, Chairperson | X | |
| Inez Brown, Marketing & Promotions Chair | | X |
| Loyst Fletcher, Jr., Personnel & Finance Chair | X | |
| John Gazall, Design Chair | | X |
| Louis Hawkins | X | |
| Jonathon Hardman | X | |
| Glen Kelly | | X |
| Robert Kittel | X | |
| Brandee Brown | X | |
| Adrian Walker | X | |
| Greg Viener | X | |

Others Present: Gerard Burnash, Executive Director, DDA; Damion Frasier, Esq., of Shedd-Frasier PLC, and Tyler Cherry, Taylor & Morgan, CPA

A. Call to Order:

Chairperson, Hon. Karen Weaver declared a quorum present and called the meeting to order in DDA's Conference Room at 7:32 a.m.

B. Opportunity for Public to Address the Board:

None.

C. Approval of Minutes:

Upon motion by Louis Hawkins, supported by Greg Viener, after a correction for the spelling of Board Member Jonathon Hardman's name, the DDA Board unanimously approved the minutes for April 22, 2019 Regularly Scheduled Monthly Board of Directors Meeting.

D. Personnel and Finance Committee:

Loyst Fletcher, along with Gerard Burnash and Tyler Cherry presented a proposed amendment to the 2018-2019 DDA budget along with a proposed budget for fiscal year 2019-2020.

Upon motion by Greg Viener, which was supported by Robert Kittel, and after discussion on the proposed amended budget, the DDA Board unanimously approved the DDA's amended budget for fiscal year 2018-2019 as submitted.

Upon motion by Robert Kittel, which was supported by Loyst Fletcher, and after discussion on the proposed budget, the DDA Board unanimously approved the DDA's budget for fiscal year 2019-2020 as submitted.

Damion Frasier, Esq. presented information about the DDA's ad valorem tax and amount of funds collected. Upon motion Louis Hawkins, which was supported by Loyst Fletcher, and after discussion on the resolution to approve the DDA's levying of ad valorem taxes for fiscal year 2019-2020, the DDA Board unanimously approved a resolution to levy ad valorem taxes in fiscal year 2019-2020.

E. Marketing and Promotions Committee:

Mayor Weaver appointed Jonathon Hardman as chairperson of the Marketing and Promotions Committee after which Jonathon Hardman reported on the "Dinner Under the Lights" in Buckham Alley, as well as Beats & Barbeque on Memorial Day for which the DDA coordinates for clean-up and the liquor license. Gerard Burnash reported on events in Riverbank Park.

F. Design Committee:

Gerard Burnash presented the written report for the Design Committee from John Gazall, which included a discussion on planting flowers in advance of the normal June planting date. A discussion on parking signage and parking rates for DDA parking lots took place.

G. Economic Development:

Mayor Weaver reported on the "Forged in Flint" initiative for small business/entrepreneurship by Square after former Flint resident who works for Square noticed the usage of Square by Flint businesses and how Flint businesses have one of the highest loan repayment rates for Square. Square is also sponsoring Buckham Alley Fest this summer.

Mayor Weaver reported on Inc. magazine's article on remaking Flint and how optimism and midwestern spirit is driving changes. Also reported that groundbreaking for housing near Lear should take place this summer.

H. Executive Director's Report:

Gerard Burnash discussed the DDA's daily business since the last meeting and reported on events in the downtown since the last meeting. Gerard also reported on (i) flower planting taking place and hydroseeding at Kearsley Street Parking Lot, (ii)

work on new parking meter system and coordination with other utilities in the area with a goal of July start date, and (iii) the DDA transferring to MTA the control of the trolley, including the routes and timing. Adrian Walker inquired about marketing for the trolley which was followed by a discussion on marketing the trolley.

Gerard Burnash also reported on a large spike in the monthly electrical bill for the Riverfront Parking Ramp and discussions with Consumers Energy about the spike, and that he had taken fireworks training so that he, as a subcontractor for the fireworks company, could handle small downtown events when the company is busy.

Damion Frasier, Esq. presented information on the proposed liquor license for Burgers & Brews. Upon motion by Loyst Fletcher, which was supported by Adrian Walker, and after discussion on the revenues and costs for the event, the DDA Board unanimously approved the DDA's application for the liquor license for the event.

I. Correspondences:

Gerard Burnash reported receiving a communication about construction signage falling down on sidewalk and the DDA not doing anything about it. A discussion about potential legal issues with the DDA putting the signage back up took place.

J. Adjournment: The meeting was adjourned at 8:35 a.m.

Louis Hawkins, Secretary